

Purpose

This article describes how to connect to a network drive using Windows

Requirements

Computer running Windows 10

Notes

When on campus, you must be wireless

When off campus, you must be connected to the Wilkes VPD internet Gateway

Drive paths:

Staff Shares (S:): \\wilkesu.wilkes.edu\staff\staffshares

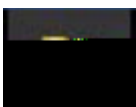
Home (H:): \\wilkesu.wilkes.edu\staffhome\home\user.name

Web (W:): \\wilkesu.wilkes.edu\staffweb\web\user.name

The user name is your own letter / last name. It will be in the format of user.name

Process

1. Select File Explorer



FAQ – H)

Drive: Select the drive letter that corresponds with the network drive you are mapping.

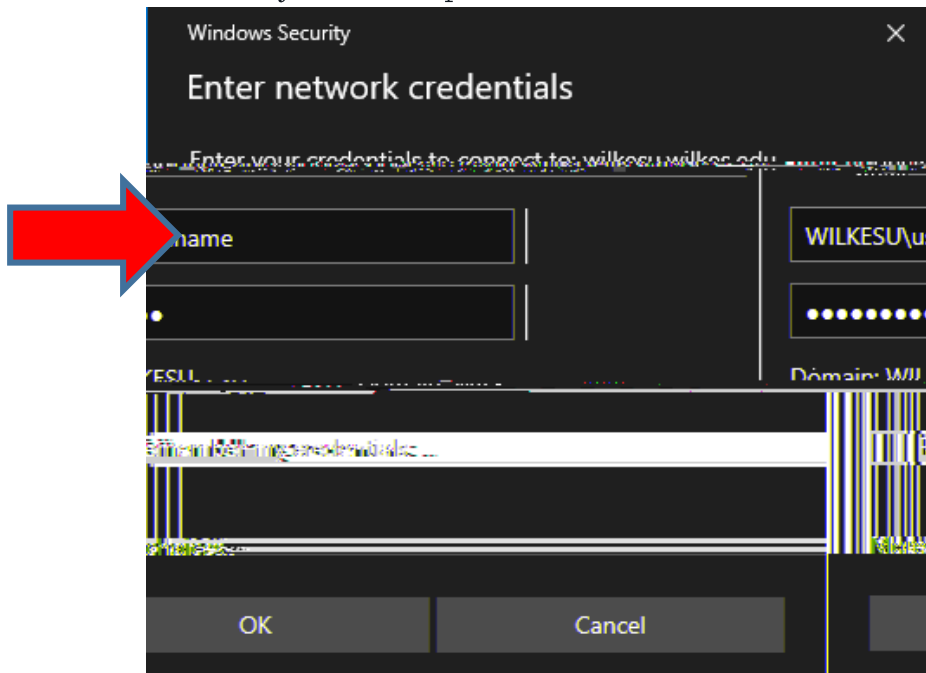
Folder: The folder path for the network drive. Example: \\

Staff Shares (S:): \\wilkesu.wilkes.edu\staff\staffshares

Home (H:): \\wilkesu.wilkes.edu\staffhome\home\user.name

Web (W:): \\wilkesu.wilkes.edu\staffweb\web

6. A Windows Security window will open. Enter the username as `WILKESU\user.name` and enter your Wilkes password



7. Click `OK` and you are now mapped to your network drive